

## 2024 BOAT, SPORT, & RV SHOW INFORMATION & CONTRACT

### By signing your registration form, you agree to the following:

- RESERVATIONS:** Please fill out the enclosed Registration form and return it with cash or check payment to ensure your registration. No verbal reservations will be accepted. Credit cards are accepted with a 3.5% processing fee. For amounts over \$1000, a 50% deposit is available, but full payments must be made by January 31st.
- DEADLINE/REFUNDS:** The deadline to guarantee the same booth as last year is 5 PM on **January 31st**. New exhibitor booth requests and past exhibitor requests to move or expand will be on a first-come, first-serve basis. There is currently a wait list for extra space. If an exhibitor drops from the show after registering:
  - 100% of booth fee will be refunded prior to **January 31st at 5 pm**.
  - 50% of booth fee will be refunded between **February 1st and March 1st**.
  - No refunds will be given **after March 1st**.
- SPACE:** Only one exhibitor per booth space is allowed. Booths may not be sublet or shared in **any way**.
- BOOTH DESIGN:** Each space includes 110 electric. Exhibitors may construct their own walls using pipe and drape, but walls may not block the view of adjoining vendors. Pipe and drape is not included in the booth fee and vendors can contact the Dome to purchase. Exhibitors agree to construct booths without nailing or otherwise defacing any floors or walls of the Superior Dome. Plywood mats must be placed under all vehicles. Aisleways must be maintained at the dimensions listed in the map. Camper pop-outs may not protrude into the aisleways.
- CHECK-IN/SETUP:** Due to spring football, there will be no setup before Thursday. Exhibitors may park items in the back gravel lot (#56) prior to the show. Upon arrival, exhibitors must check-in near the fish pond. For setup, exhibitors may enter through the overhead door at the back of the dome or on the side entrances near their spaces. All tables, chairs, and drapes will be in booths upon arrival. Setup will be:
  - 20x25 & OUTDOOR spaces** – Thursday from **2 PM – 12 AM** and Friday **7 AM – 3 PM**.
  - 10 x 10 spaces** – Friday from **8 AM – 3 PM**.

*All vehicles must be out by 2 PM Friday as the overhead door will close so floors can be cleaned. Booths must be constructed by 3 PM. If a booth is not constructed by 3 PM, the booth is forfeited and may be resold.*
- EXHIBITOR ENTRANCE DURING SHOW:** Exhibitors must enter through the entrance near the fish pond and park in the back lot. This ensures there is enough parking for attendees. Badges must be worn to gain entrance to the show. Any non-exhibitors without badges entering this door will be escorted to the ticket gates.
- TEAR DOWN:** Tear down of booths is not permitted before 4 PM on Sunday. Small booths need to break down and pack all items prior to bringing vehicles in to load. Aisleways may not be blocked during teardown. All exhibits must be moved out by 11 PM on Sunday night due to football practice Monday morning. Please leave your exhibit spaces as clean as you found them and remove any booth identifications and tape. All items must be removed from the parking lots by Friday, March 29th.
- PROHIBITED ITEMS:** No sound equipment, or sound-making devices which are objectionable, or can be heard outside the exhibitor's booth space, will be permitted. No helium balloons are allowed. No smoking or vaping is allowed. No weapons other than hunting equipment are allowed (this includes imitation weapons).
- RAFFLES:** Free raffles and giveaways are encouraged. NO cash raffles are allowed during the show including any games, 50/50 drawings, or selling tickets for non-profits other than those approved by Northern Michigan Shows. A non-profit exhibitor may accept donations with no ticket/raffle involved.
- DAMAGE/LIABILITY:** Northern Michigan Shows shall not be responsible for any and all losses, cost, claim liability, damage or expense to any Exhibitor, booth contents, or third party. The Exhibitor agrees to indemnify, hold harmless, and defend Northern Michigan Shows for any damage or injury resulting from the Exhibitor's exhibit or activities. Damage done by an Exhibitor to any area of the Superior Dome is the sole responsibility of the Exhibitor. Cost will be determined by NMU.

**Please read carefully. You must agree to these terms to be an exhibitor in the Boat, Sport, and RV Show per your signature on your registration form. KEEP THIS FORM FOR YOUR RECORDS.**